



Town of Beekman Recreation & Parks

29 Recreation Center Road
Hopewell Junction, NY 12570
845-227-5783 845-227-9685F

recdirector@townofbeekmanny.us www.beekmanrec.com



RULES

Failure to meet all conditions will result in loss of Security Deposit
The renter is responsible for the actions of their attendees and the condition of the facility

ALL PARK RULES

- Park in designated areas only
- Children must be supervised at all times
- No alcohol is permitted
- Field usage is by permit only
- Fires are not permitted in the park
- Propane grills are permitted for use by renters only and only as approved on application; all grills must be 10 feet from any structure
- Solicitors (Food Trucks included) are by permit only
- Smoking in designated areas only (behind Mini-golf in Rec Park)
- Beach and lake usage requires membership or entrance fee
- No one is permitted on rock walls, weirs, and dams associated with the lake or creek in Rec Park
- No one is permitted in the creek at Rec Park
- Leashed pets are permitted only on trails and owners must pick up waste (No pets on fields, in buildings or lakes)

COMMUNITY CENTER RULES

- Bring 40 x 48 Trash can liners or bigger and ensure pails are lined before use and upon departure
- Remove all garbage from building and place in dumpster
- Use good judgment when decorating: nothing is to be stapled or tacked to walls, trim, doors, or ceiling
- Do not lift ceiling tiles out of track to hang decorations and do not use tape on ceiling tiles or grids
- Do not use tape on ceiling, floor or painted surfaces
- Do not turn the Heat or A/C on or off; leave as it is - you may **ONLY** touch the up and down arrows
- Remove all decorations, including any pieces of tape and streamers
- Should any tables and/or chairs not be in working order, please place them in the room behind kitchen.
- Turn on the fan above the range/stove before turning on any burners or the oven
- Do not **BLOW** out the pilot lights on the gas range
- No smoking allowed in the building; there is a designated area outside on the north side of the building by back side of Mini-golf
- No alcohol allowed **OUTSIDE** the building
- Any false AED, fire or security alarms set off will result in forfeiture of security deposit – **PLEASE NOTE the security alarm will go off if you use your key, or open and close doors, before or after your designated time**
- Replace all plug covers before leaving
- Check bathrooms and flush all toilets before leaving
- Wash and put away all tables and chairs in the neat order they were found
 - Rectangular tables go behind the kitchen
 - Round tables and chairs go in the closet as shown on photos on door
- Wipe down kitchen counters and sinks
- Empty refrigerator and clean spills
- Mop up any spills (**Use floor MOP & bucket for spills but Do Not Mop entire floor**)
- Sweep floors with dust mop (do not use dust mop for spills)
- Close, LATCH, and lock all doors upon departure
- Remove all signs and/or balloons from Park and Town areas or a \$100 portion of security deposit will be withheld
- **Return the key on Monday or Tuesday after 10am**