



TOWN OF BEEKMAN
 RECREATION AND PARKS DEPARTMENT
 Mailing Address: 4 Main St., Poughquag, NY 12570
 845-724-5300 ext.284 227-9685(fax)
 email: recdirector@townofbeekmanny.us

School Year
2018-2019

Youth & Teen Information

To be completed annually for youth in K-12 prior to registering for day/evening programs

Participant Last Name _____ Participant First Name _____ Middle Initial _____

Participant Street Address _____ Town _____ State _____ Zip _____

Date of Birth / / Age _____ Sex _____ School if currently a student _____ Grade _____

Participant Cell Phone Number _____ Participant Cell Phone Provider _____ Participant email _____

Participant allergies & health problems and concerns _____

Parent/Guardian #1 Last Name _____ Parent/Guardian #1 First Name _____ Parent/Guardian #1 date of birth _____ Parent/Guardian #1email address _____

Parent/Guardian #1 Home Phone _____ Work Phone _____ Cell Phone _____

Parent/Guardian #2 Last Name _____ Parent/Guardian #2 First Name _____ Parent/Guardian #2 date of birth _____ Parent/Guardian #2email address _____

Parent/Guardian #2 Home Phone _____ Work Phone _____ Cell Phone _____

Please list at least TWO other contacts who live & work in the area that can pick up your child at the end of programs or in the event of emergencies, medical &/or behavior issues

#1 Last Name _____ #1 First Name _____ Address _____

#1 Home Phone _____ Work Phone _____ Cell Phone _____

#2 Last Name _____ #2 First Name _____ Address _____

#2 Home Phone _____ Work Phone _____ Cell Phone _____

#3 Last Name _____ #3 First Name _____ Address _____

#3 Home Phone _____ Work Phone _____ Cell Phone _____

I understand there are risks of physical injury in participating in sports and recreational activities or programs. I give permission for my child/ward to participate in programs sponsored by the Town of Beekman Department of Recreation & Parks. I release the Town of Beekman, its officers and its Directors from any liability from any injury or loss suffered during this program. I further state that said person is in good health and medical condition unless otherwise indicated. I agree that any letters, projects, photos and videos made during the program are the property of the Town of Beekman and as such can be used for display purposes and promotional materials. I hereby consent to emergency medical procedures deemed advisable for my child in the event I cannot be reached and my child has sustained an injury. The Town of Beekman Department of Recreation & Parks does not provide accident or hospitalization insurance for participants of its programs. All participants are advised to have adequate personal coverage. I have considered participant's own health, experience, and tolerance for risk before registering for this program. I agree to the Refund Policies and Behavior Guidelines and Discipline Policies on the reverse side.

Parent/Guardian Signature _____ Date _____



Participant Contract

I, _____, agree to become an active participant in the Beekman Recreation & Parks Teen Leadership Council. I understand the purpose of the program is for teens to work closely with adults and their peers on developing as a person in the following areas: becoming a leader, exploring career options and leading a healthy lifestyle. I understand that my responsibilities in the program will be to...

- **be a member of the club for at least three (3) months before engaging in external Leaders activities** *[new members only]*
- **attend at least 75% of all scheduled meetings and activities**
- **complete at least five (5) hours of service to others every 2 months ***
- **complete an introductory interview**
- **complete a short term/quarterly goal-setting sheet three times per year**
- **complete a long term goal-setting sheet once per year**
- **Show respect to others by not speaking while others are and being an active listener**
- **Put my cell phone away at beginning of each meeting and not take it out unless directed to by Leadership Advisor**
- **“Be here now”**: I will participate in all activities and interact in a positive manner
- **Display maturity; is accountable for words, actions, and behaviors**
- **Will check emails at least twice weekly to stay up to date with TLC activities and respond appropriately**

** Continuous standard and must be achieved prior to the participation in any external Leaders activity*

By signing this contract, I am making a commitment to myself and the program to SUCCEED.

Signature _____ Date _____

Printed Name _____ Grade _____

Mailing Address _____

Home phone _____ Cell phone _____

Email Address _____

Program Behavior Guidelines

Beekman Rec Mission Statement

The mission of the Town of Beekman Recreation & Parks Department is to provide recreational opportunities which will encourage a healthy and active lifestyle. We strive to promote lifelong leisure skills and to enhance the quality of life and sense of community for all residents of the Town of Beekman.

Expectations of Parents

- Child's health and emergency information will be kept up to date; the Rec Office will be informed of any changes
- Children with a fever or contagious illness must be kept home
- For programs requiring a "sign-out a parent, or designated adult as indicated on Registration Form, will come with photo ID and sign child out
- Parents will support Beekman Rec expectations of children and the discipline policy
- Parents will be available, or have an emergency contact that is available, to pick up their child immediately in the event of an injury, a health, or a discipline issue

Expectations of Children

We expect the children in our programs to be a positive part of our caring community: staff model, and children are guided, to be kind, considerate, caring and helpful

- Children will be honest
- Children are responsible for their own belongings
- Children are responsible for controlling their own behavior keeping their hands and bodies to themselves
- Children will be toilet trained unless in "Care giver and Me" programs
- Children are respectful to staff and listen to staff with a caring heart
- Children are respectful to each other conducting themselves in a courteous manner; there will be no bullying
- Children will treat belongings, equipment and the park with care
- Children will discard their own garbage
- Children will not bring valuables or electronic equipment to the program
- Indoors, there will be no running, cart wheels, or throwing balls; but we will have time for that outside!
- Children will stay with the group

If the above rules are not followed we will adhere to the discipline policy below

Discipline Policy

The staff will create a warm and caring atmosphere with established rules to ensure the emotional and physical safety of all. There will be consistent consequences to children who have difficulty following the rules that include, verbal warning, time out, exclusion from activity, parental consultation, early pick-up by parent, suspension and/or removal from the program without refund.

1st Offense - the child will be warned verbally by a staff member.

2nd Offense - the child will be warned along with a 5-10 minute time out from the activity to reflect on their behavior.

3rd Offense - a parent will be called for immediate pick-up from a short term program and for a consultation in a long term program. If after the consultation there is a 4th Offense the parent will be called for immediate pick-up.

The Recreation Director reserves the right to ban any child from attending Rec programs based on repeated offenses at Rec programs.

In registering my child for a Beekman Recreation programs, I am agreeing to explain the expectations to my child and to support the Expectations and the Discipline Policy.

Child's Name Printed

Child's Signature

Date

Parent/Guardian Printed Name

Parent/Guardian Signature

Teen Leadership Council Member
Off-site Service Report



Name _____

For the Month of: _____

Day	Date	#Hours	Description of Work Performed	Staff Signature
1.				
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